WORK & TRAVEL USA

Bryce Resort - Bike Park Lift Attendant

HOST INFORMATION

Company Description:

Work here, play here!

Located in the Virginia, two hours west of Washington, D.C., Bryce is a member-owned, four-season sports and recreation resort dedicated to serving its members, guests, and visitors. In the summer month's, the resort offers activities such as the lift accessible Bryce Bike Park with beginner, intermediate and expert trails. In addition, a PGA rated 18-hole golf course in an Alpine setting, and Lake Laura, a 45-acre recreational lake with grass and sand areas as well as opportunities to canoe, paddleboat, and paddleboard. Bryce dining options range from our quick service Grill, to our casual Copper Kettle Restaurant, or private special events. Our Shenandoah Center, caters to events ranging from golf tournaments, retreats, weddings, anniversary parties and more! New in 2024 is our private Bryce Landing facility where our members can relax during the summer months lounging by the pool, floating down its lazy river or bar side at Sneaky Pete's. New public facilities opened in 2024 include our Golf Shop and Bryce Landing Grill.

Our team is dedicated to providing excellent facilities and service, and relaxing enjoyment for all. We consider ourselves professionals in the resort industry and provide a pleasant and fun experience for all.

Employees are able to enjoy many of Bryce's amenities as part of their employee benefits, along with experiencing events Bryce host for our community, such as an annual Independence Day celebration.

Host Website: *http://www.bryceresort.com*

Site of Activity: *Bryce Resort*

Parent Account Name: *Bryce Resort*

Host Address: *1982 Fairway Drive , PO Box 3 , Basye , Virginia , 22810*

Nearest Major City: *Harrisonburg , Virginia , Less than 50 miles away*

PLACEMENT INFORMATION

Job Description:

POSITION SUMMARY:
This position is responsible for operating all the various lift systems. Safely providing exceptional member/patron service is always the primary function.

GENERAL RESPONSIBILITIES:
1. Operates all the various lift systems in a safe manner
2. Knows the emergency procedures of all the various lift systems
3. Keeps both the loading and unloading stations in optimum condition for safe operation
4. Unloads mountain bike at top of lift and sets in bike racks to be ready for customers when unloading from lift

5. Ensures all customers using the lifts are ticketed properly
6. Controls customer flow onto and off all lifts to ensure order, equity and safety
7. Assists in lift evacuations procedures as directed
8. Assists in the completion of lift related incident reports
9. Performs any other duties as directed

Typical Schedule:

Wednesday - Sunday 9a - 6p

Seasonal changes to job duties or available hours: *Yes*

- weekly hours may vary depending on weather - hours may vary depending on events and holidays

Drug Test required: *No*

COMPENSATION

Hourly Wage: *$13*

Eligible for Tips: *No*

Estimated weekly wages including tips: *$432*

Bonus: *No*

** All figures above are pre-tax*

Estimated average number of hours per week: *32*

Estimated minimum number of hours per week: *32*

Estimated maximum number of hours per week: *40*

Potential fluctuation in hours per week:

- schedule may vary depending on weather - schedule may vary depending on events and holidays

Average number of hours per week reached by last year's seasonal employees: *32*

Overtime Policy:

Yes, paid after 40 hours

Job-Specific Benefits:

- 50% off shift meal - 20% off retail products - free golf green fees ($5 cart rental) - free Lake Laura access - free mountain biking - free disc golf

JOB REQUIREMENTS

English Level required:

★★★★★☆ ***Upper-Intermediate***

Required to be 21+: *No*

Previous Experience required: *No*

Qualifications & Conditions

Lifting

Lifting requirement: 25lbs/11kgs

Description:

Lifting frequently - when working top of lifts, employees are required to unload mountain bikes from lift bike racks to be set and ready for customers

Working outdoors

Working under direct sunlight

Other qualifications or conditions

Description:

Position requires staff to work in outside elements - summer conditions in Virginia can be very hot and humid. This is an outside position.

Job Training required: *Yes*

Length of job training:

hands on job training the first couple days or work

Hours per week during training period: 16

Different wage during training period: No

Start on specific day of the week: No

Training requirements:

- no certifications required

Need to wear uniform: *No*

Dress Code: *Yes*

Description:

• Clothing must be clean, in good condition, and neatly pressed. T-shirts, tank tops, shorts, or sandals may only be worn when pre-approved by the Department Head. • Shoes must be kept clean and in good condition, with no holes or torn seams. • Hair must be kept clean and neatly groomed. All personnel are expected to keep hair groomed so as not to be a safety factor, nor to distract from their professional appearance.

CULTURAL OPPORTUNITIES

Types of Cultural Opportunities:

Will provide information about Events, Local Resources, Attractions/Sites, Local Community, Potlucks or Dinners, Trips to Nearby/Major Attractions, Trips to Major City, Sporting Events, Shopping Trips, Holiday Events, Arcade, Hiking, Caverns

Additional Details about Cultural Offerings:

Experiences include July 4th Independence Day celebration, on-site sports activities such as golfing, biking, hiking, Lake Laura, soccer, and pickleball, day trips to Washington DC, amusement park, shopping, caverns, arcades, movie theaters, and sporting events.

Cultural activities based on interest

Local Cultural Offering:

- July 4th Independence Day Celebrations

- local parades

- local heritage festivals

- local fairs

HOUSING AND TRANSPORTATION

Housing Provided: *Yes. Employer Guarantees employer - owned or employer - arranged housing to all hired participants. Required to stay.*

Employer-owned or employer-arranged housing description:

Co-ed housing. House with efficiency apartment attached. (apartment only rented to students once house is full) House - Two levels - each has 3 bedrooms, 2 bathrooms, kitchen and common area. Apartment has 1 bedroom, 1 bathroom, kitchen and common area. (private access - only rented to students once house is full) 2 participants per bedroom; 2-3 participants per bathroom. Shared laundry room. Amenities Include: washer, dryer, refrigerator, TV's, bedding / linen provided, microwave, utensils & small appliances. Room choices are first come first serve based on male and female ratio Address: 272 Fritzel Way Basye, VA 22810 House is located directly off ski slope / bike trail. Walking distance to the base of Bryce Resort. Walking distance to all job positions.

Lease Agreement: *No*

Onsite Amenities:

WiFi: Yes
Description:
WiFi provided at housing. WiFi available at most Bryce facilities.

Phone Service: Yes
Description:
Landline not provided in house, available for use at Bryce. Reliable Cellular Service includes: Verizon, AT&T & T-Mobile

Kitchen facilities: Yes
Description:
Kitchen provided in housing & efficiency apartment. Kitchen Appliances include: refrigerator, stove, microwave, and basic kitchen utensils

Laundry facilities: Yes
Description:
Laundry area provided in bottom level of housing. 1 washer & 1 dryer, shared by all participants.

Occupancy Requirements for Provided Housing:

Minimum Occupancy Per Room: 2

Maximum Occupancy Per Room: 2

Suggested Occupancy Per Room: 2

Rooming Arrangement Description:
Participants can request to share a bedroom with friend/partner. 2 participants per bedroom. Housing is co-ed. Room choices are first come first serve based on male to female ratio

Provided Housing Cost:

Required to Pay for Provided Housing: Yes
Cost per Week: $150

Housing Cost Deducted from Paychecks: Yes

Utilities Costs: No

Housing Deposit: Yes
Cost: $100
Description:
Deposit made at time of arrival to Bryce Resort representative - payable in cash - deposit receipt will be provided

Housing Deposit Refundable: Yes

Conditions for Deposit Refund:
House will be left in same condition as was when student arrive other than normal wear. All furniture and fixtures will be left in same working condition as when arrived. House must be cleaned, trashed removed and all personal belongings removed for departure.

Details About Deposit Refund:
Cash upon departure

Transportation to Worksite:

Walking Commute Time
Estimated commute time: Under 15 minutes

Description: Housing is located directly above base of Bryce. Housing is on the side of the ski slope/bike trail.

ARRIVAL INFORMATION

Arrival Instructions:

*The highly recommended airport of arrival is **Dulles International (IAD)**, which is approximately 1.5 hours away from Bryce and offers many flight options. If participants cannot find flights into Dulles, the next closes airport is Charlottesville Airport (CHO). **Bryce provides airport pickups** as there is no public transportation to Bryce from Dulles International or Charlottesville Airport. When booking flights, participants need to consider their arrival flight times. **Pick up days of the week and hours for a Bryce representative will be weekdays only, between business hours. (9am - 7pm)** No day of arrival transportation to Bryce is guaranteed if flights are booked outside weekdays and business hours. If flights are booked outside these hours, the participant may be required, at their own expense, to book lodging*

accommodations at a nearby airport hotel. Details about scheduled arrivals MUST be emailed, ***no later than 2 weeks prior*** *to United States arrival to brandy@bryceresort.com. Once brandy@bryceresort.com receives your email, a confirmation email will be sent back and communication will begin about who will be picking participants up from the airport and transporting to Bryce.*

Once participants arrive to Bryce Resort, there is no public transportation. Housing is located on Bryce Resort, within walking distance. When participants initially arrive at Bryce, they will be taken to their housing. Participants will walk to and from work. Bryce representatives will be responsible for transportation needs of participants for Social Security office, banking, grocery / errand runs, and anything miscellaneous, based on a schedule provided. Transportation for errands such as grocery stores, banking and necessities will be provided one time per week.

Suggested Arrival Airport:

Dulles International, IAD, Over 50 miles

Charlottesville Airport, CHO, Over 50 miles

Estimated cost of transportation to worksite from suggested airports: *$0 to $25*

If arriving after regular hours:

Suggested After-Hours Accommodation:

Comfort Inn & Suites Airport Dulles-Gateway
45515 Dulles Plaza
Sterling , Virginia 20166
https://www.choicehotels.com/virginia/sterling/comfort-inn-hotels/va453?mc=llgoxxpx
703-687-1612`
$100 to $150

TRAINING AND ONBOARDING

Pre-Arrival Onboarding: *Yes*

Bryce Resort electronically onboards all employees through their payroll company, Paycom. It is encouraged, but not required, that new employees begin their onboarding process prior to arrival. If onboarding has not started or been completed prior to arrival, employees will be required to complete all onboarding electronic documents before training and work begins. Bryce Resort will be able to assist with any questions you may have.

To begin onboarding prior to arrival email brandy@bryceresort.com with all of the below requested information:

Legal Name

Date of Birth

Email Address

Once Bryce receives the above information, an email will be generated from ***Paycom Online Services (not Bryce Resort)*** *stating you have an assigned checklist to complete and instructions on how to access your Paycom Employee Portal. This checklist will include items such as personal information, tax information, I9, policies, and more.*

Social Security Number:

Require participants to apply for SSN before arrival at worksite: No

Details about how to apply for Social Security Number:

Bryce Resort will assist all participants with applying for a Social Security number as well as provide transportation to the Social Security Office. Upon arrival, Bryce will assist each participants with registering online for a Social Security number and Bryce will schedule

appointments for participants at the Social Security Office. In order to begin the online application process for a Social Security number, participants much have their passports and DS-2019 documents available when applying online.

Nearest SSA Office: Winchester , Virginia , Over 50 miles

Other:

Wage Payment Schedule:

Participants are paid bi-weekly through direct deposit. Bryce will assist participants with opening a bank account.

Meal Plan: Not available

Provide Certificates/Performance Evaluations: Yes

Hire in Groups: Yes

Maximum Group Size:

Grooming Requirements:

It is important for all employees to present the highest professional appearance at all times as our work appearance is a reflection of the pride we have in ourselves, as well as our Resort. • Clothing must be clean and in good condition. T-shirts, tank tops, shorts, or sandals may only be worn when pre-approved. • Shoes must be kept clean and in good condition, with no holes or torn seams. • Hair must be kept clean and neatly groomed.

Second Job Availability: Yes, likely

Applicable Company Policies:

House Rules

No Smoking of any kind inside the house

Outside Smoking permitted, but all smoking debris must be properly disposed of

Trash Pickup: every Monday morning in cul-de-sac by the Church (at bottom of house driveway)

Wood Stove is NOT to be used at any time

Responsibilities

Cleanliness of house – proper trash disposal, clean bathrooms, clean bedrooms, clean common areas

Electricity Conservation (AC / Heat, Lights, Appliances, etc)

Water Conservation

Be considerate of neighbors – noise travels easily based on your house location

Be considerate of each other

If anything gets broken or stops working – notify Brandy or Ryan immediately

COMMUNITY AMENITIES

Walking Distance from Worksite:

Restaurants, Fitness Center, Public Library

Walking Distance from Housing:

Restaurants, Fitness Center, Public Library

In Town, Requires Transportation:

Food Market, Shopping Mall, Post Office, Bank

Unavailable:

Internet Cafe